



NTC Cir.No. 36/3095/2017.

Only by E-mail

Dated : 14th Feb, 2017

All the State Secretaries,
State Associations of
Bharat Scouts & Guides,
Indian Union



Sub : Course for Assistant Leader Trainers (SW).

Ref : NHQ E-mail dated 10th Jan, 2017

Dear Brothers / Sisters,

We are glad to inform you that the Course for Assistant Leader Trainers (Scout Wing) will be conducted at National Training Centre, Pachmarhi. The details of the course are as follows :

1	Name of the Course	Course for Assistant Leader Trainers (Scout Wing).
2	Dates	06.06.2017 to 10.06.2017 (Five Days).
3	Venue	Bharat Scouts & Guides, National Training Centre, Pachmarhi, Madhya Pradesh-461881
4	Reporting	06.06.2017 : Registration at 08.00 AM in proper Uniform. Late comers will not be admitted for any reason.
5	Departure	10.06.2017 : 17.00 PM. (Accordingly return journey reservation may be made.)
6	Fee	Dev. Fee Rs. 200/- + Special Fee Rs. 80 = Total Rs. 280/- .
7	Financial Assistance	Participants have to bear their own travelling expenses. Kindly refer NTC Cir.No. 71/3574-77/2015 24 th Mar, 2015. The NTC will provide free hospitality.
8	Who can Attend	<ol style="list-style-type: none">1. Should work at least one year after the completion of Pre-ALT Course successfully and run the Unit effectively as a warranted Unit Leader. A certificate to this effects is to be submitted along with application of the course (this condition is not applicable in case of full time Professional at all level).2. Should assist for the whole duration atleast one Basic / Advanced Course in his / her section after Pre-ALT Course.3. Should complete the Pre-Course Assignment successfully.
9	What to Bring	Usual camp kit, 2 Sets of correct and complete Uniform as per APRO II (Black shoes with lace, black socks, HWB Scarf, Woggle, Nylex Belt etc.). BSG Tracksuit for filed activities. Mosquito net, Personal Medicines, light Bedding, Torch, Odomos tube, Notebook 200 pages, Chart Papers, Pen, Pencil, Marker Pen etc. are required. Reference books : Scouting for Boys (Hindi/English), Scheme of Training (SW), APRO I&II, Aids to Scoutmastership, Rules book, Job Profile book etc. Note : If any lady candidate attending from state, advance information may be sent to NTC

10	Pre-Course Assignment	Each participants are to submit the completed Pre-Course Assignment at the time of registration. Pre-Course assignment questionnaire is enclosed.
11	Last Date	Last date of receiving application – 3 rd April, 2017.
12	Quota	03 from Each state. Preference will be given to unserved areas where there is no Trainers or from Cub and Rover section.

Application duly filled in and recommended by state officials should reach at NTC on or before last date. State Training Commissioner are requested to take immediate action and make use of this opportunity for the betterment of Scouting / Guiding in your State. Please see that more stress is given to Cub and Rover Section also to unserved areas where there are no Trainers.

Your co-operation is solicited

Thanking you.

Yours in Scouting,


(M. S. Qureshi)
Joint Director, NTC

Encl. :

1. Pre-Course Assignment.
2. Application Form.
3. Self Learning Materials.
4. Recommendation Form to be filled up and signed by State Authority may be submitted along with application form for immediate preparation of Hon'ble Charge.

Copy to :

1. All the NHQ office Bearers.
2. All the Asst. Directors to promote weaker sections & full participation from their regions.
3. The Public Relation Officer for publication in NHQ Magazine.
4. The State Training Commissioner (S) for sending applications of eligible candidates.



PRE COURSE ASSIGNMENT – ALT COURSE

(This should be prepared in separate sheets bounded
in one booklet presentable manner)

ASSIGNMENT NO - 1

ANSWER THE FOLLOWING QUESTIONS AFTER READING “SCOUTING FOR BOYS”

1. “I have received a secret letter from another friend once which act as sign posts for a Scout who notices and remembers them”. Complete the incident and write in which Camp Fire Yarn it is given.
2. What is the ‘Note to Parents’ given by B.P. in Scouting for Boys ?
3. Discipline and obedience are as important as bravery for Scouts and soldiers. Narrate B.P.’s explanations.

ASSIGNMENT NO – II

ANSWER THE FOLLOWING QUESTIONS AFTER READING “AIDS TO SCOUTMASTERSHIP”

1. “The first requisite for a successful teacher is knowledge of the nature of boy” – Dr. Saleeby.

What are the qualities in the boy have to be taken in to consideration? Explain each one.
2. What is the aim of Scouting? What are four branches of Scouting analyse?
3. What is meant by Continenence? What are the duties of Scoutmaster in this regard?

ASSIGNMENT NO – III

1. Prepare 50 quiz questions from “Scouting for Boys” with answer and also mention the page number & yarn number and submit separately in his / her own handwriting.
2. **Prepare 100 stories from Scouting for Boys in his / her own handwriting.**
3. A Group Photograph in unit in which you are seen.

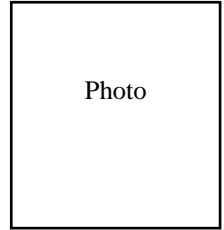
ASSIGNMENT NO – IV

Be able to answer the questions on following ten handouts and translate handouts in his/ her own handwriting.

1. What is Scouting.
2. Group Dynamics.
3. Importance of Games on Courses.
4. Creating Learning Experiences
5. Use of Audio Visual Aids.
6. Micro Teaching.
7. Selection of Course Staff.
8. Obtaining and Using Resources.
9. Community Development Project.
10. Prime Minister Shield Programme.



APPLICATION FOR ASST. LEADER TRAINER COURSE



To

The Dy. Director (S) Ldr. Trg.
 Bharat Scouts & Guides,
 National Training Centre,
 Pachmarhi, M.P. 461881.

Photo

Sir,

I hereby apply for the Course for Assistant Leader Trainers to be held at NTC Pachmarhi from to

Name of State _____

1 Full Name (In Block Letters) _____

2 Full Home Address _____

 _____ Pin Code _____

Mobile _____

E-mail _____

3 Date of Birth _____ (..... Year, Month, Day)

4 Name of the Unit _____

5 Education Qualification _____

6 Scouting Qualification _____

Sl	Name of the Course	From	To	Place	Certificate No. & Date	Leader of the Course
1	Basic Course					
2	Advanced Course					
3	HWB Course					
4	Pre-ALT Course					

7 Training Courses Assisted after Pre-ALT.

Sl	Name of the Course	From	To	Type of Course	Type of Work Done	No. of Participant	Leader of the Course
1							
2							
3							
4							

Produce Certificate issued by Competent Authority.

Signature of the Candidate

Forwarded By :

State Secretary / Jt. State Secretary

Note : If the candidate qualifies in the above course, Hon'ble Charge may please be issued.
Recommendation duly filled and signed is enclosed.

State Training Commissioner (Scout)

Encl :

1. Photocopy of HWB Parchment - Attested by STC(S).
2. Photocopy of Pre-ALT certificate - Attested by STC(S)
3. Unit Running Certificate - Attested by STC(S)
4. Course Assisted Certificate by Competent Authority.
5. Recommendation for appointment as ALT(S).



**Recommendation for appointment as
Assistant Leader Trainer (Scout Wing)**

1. Name of the State Association :

2. Name of the Candidate :
(Block letters)

3. Full Postal Address :

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..... Pin Code

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E-mail ID : Phone/Mob.

4. Date of Birth :

D			M			Y			
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 Age : Years.

5. Educational Qualifications :

6. Name of the Group :

Registered from : Warrant No. Date :

7. Completed HWB in Cub/Scout/Rover :

Name of District Place

8. H.W.B. Parchment No. & Date : Parchment No. Date

9. Pre-ALT Course : Certificate No. Date

10. ALT Course : Certificate No. Date

11. Details of Training Course after completing Pre-ALT :

Courses Date	Venue	LOC	Cert.No./Date

12. Current Rank / Position in the Movement :

Date :

Signature of the Applicant

TO BE FILLED BY STATE TRAINING COMMISSIONER (S)

	Remarks
Scouting Knowledge	
Leadership Qualities	
Willingness to spare time	
Warrant Holder	

State Training Commissioner (S)

State Secretary /Jt. State Secretary

State Commissioner (S)

State Chief Commissioner

Date :

FOR THE USE AT NATIONAL TRAINING CENTRE

Recommendation received on :

Recommendation for appointment :

Dy. Director Scout (Leader Training)

National Commissioner (S)

Chief National Commissioner

Honourable Charge No. : _____ Date : _____ Issued On : _____



Instructions to the Participants

Course for Assistant Leader Trainers – 6th to 10th June, 2017

Dear Brother & Sister,

Greetings from National Training Centre, Pachmarhi.

We are happy to inform you that you have been selected to undergo the Course for Assistant Leader Trainers. It is an important course, as it is a turning point in your Scouting life. Once you become an Assistant Leader Trainer, it is entirely a different responsibility to deal with the Training of Adult Leaders. Hence, change your mind to be much more matured before reaching National Training Centre, Pachmarhi. Prepare yourself by reading more books on Scouting especially Scouting for Boys and Aids to Scoutmastership.

To become an Assistant Leader Trainer, you must be more careful in wearing your Uniform with all parts as per APRO Part II. Just a reminder not to forget the following things :

1. Blue Beret cap with cap badge.
2. HWB Scarf, HWB Woggle & Beads.
3. Shoulder badge of your Group / State – not India, immediately below the seam with **Little Curve** – APRO Part II, Page 23.
4. Rank Badge of your section 4 CM above the left pocket.
5. BSG Stripe and name plate on the right pocket.
6. Nylex belt supplied by NHQ.
7. Black socks only without any marks.
8. Black Leather shoes with lace – not in any other colour partly.
9. Please see the proper hair cut is a must.
10. Shirt and Trousers must be with correct colour not faded not used in your Basic Course.

Other Instructions :

1. Come with preparation on Quiz on Scouting for Boys.
2. As the number of days are reduced, before coming to National Training Centre, read the Self Learning Module which was supplied by your State Training Commissioner (S). Will be examined during the course.
3. Material is to be brought to conduct a model game and a Model Session on given topic.
4. For B. P. Six, track suite of BSG or available on sale.
5. Pre Course Assignments are to be submitted at the time of Registration.

It is a request that not to force the Leader of the Course to send you back from NTC due to non availability of above materials. Sending any candidate back is also an unhappy moment for NTC. LATE COMERS WILL NOT BE ADMITTED.

A Hearty Welcome Awaits you at National Training Centre.

(M. S. QURESHI)
Joint Director, NTC

To,
All individual Participants.